



**ROCKHURST  
UNIVERSITY**

### REDUCED COURSE LOAD (RCL) REQUEST

First Name

Last Name

Student ID

Anticipated Graduation Date

Semester Requested

Fall 20  Spring 20  Summer 20  (one semester per form)

#### Reason for Reduced Course Load (please attach supporting documentation)

- Student is experiencing initial difficulties with reading requirements or with the English language
- Student is initially experiencing difficulty with American teaching methods
- Student has been advised to drop a course because of improper course level placement (only authorized per program level for academic difficulty)
- Student is completing program of study this term (I-20 end date will be shortened)
- Student is enrolled concurrently at another college/university
- Student is enrolled in a full academic program as specified by the academic unit
- Student has a graduate teaching or research assistantship, and is registered for at least three semester hours (student must also submit GTA/GRA offer letter from department)
- Student has completed other required coursework and is working solely on their thesis, dissertation, or clinical practice
- Student has temporary illness or medical condition (documentation must be from a licensed medical doctor)
- Other (please specify)

Academic Advisor's Name

Signature

Date